

HARV Domestic Abuse services JOB DESCRIPTION

Post: **Ribble Valley Outreach Support Worker**

Responsible to: HARV Service Manager

Hours: 36.5 hours per week

Salary: £22,500 per annum with 8% pension contribution

JOB PURPOSE:

This post will work in an integrated team within HARV Domestic Abuse Services.

- This worker will assist in covering the county's largest, most rural borough, ensuring all victims, where appropriate, are able to access support to allow them to remain safely in their own homes. Where refuge is identified as the best option, this worker will support families to access refuge in other areas of the county/country.
- The worker will support and inform women and their children who have experienced domestic and/or sexual violence.
- The worker will be actively involved in ensuring the health and safety of everyone involved in the service.
- The role involves empowering survivors to increase their options, make positive choices/decisions, increase their confidence, safety and recovery.

MAIN OBJECTIVES:

The worker will aim to support adults who have experienced domestic abuse with a person centered package of specialist support to remain safely in their own home or with support move into safe accommodation.

The worker will complete a needs assessment process for each service user

The worker will seek to meet the cultural and language needs of people accessing the service.

The worker will provide short term resettlement support for households moving into independent tenancies.

The service is to be delivered in a refuge/safe house and/or on an outreach basis the Ribble Valley.

The worker will support and work with women and their children who have experienced domestic violence. These responsibilities include:

- Championing service user empowerment and involvement by ensuring our services:
 - a) Are accessible to all potential service users;
 - b) Value and respect service users as the experts of their experience;
 - c) Work in strength-based and solution-focused ways with clients;
 - d) Facilitate agreed actions into practice; and
 - e) Use service user feedback and involvement to improve our service
 - f) Have a Think Family approach

- The worker is to provide information and support to service users on issues such as housing, education, health, employment, counseling, welfare benefits, legal rights and other relevant issues
- Respond to emergency and crisis situations by providing telephone support, advice, signposting or direct face to face interventions as necessary.
- Conducting risk and needs assessments and developing individual support/action plans
- Making referrals and advocating on behalf of service users as required, both to external agencies and the HARV team.
- Ensuring that performance is upheld in relation to relevant quality standards and frameworks
- Liaising with relevant statutory, voluntary and other agencies as appropriate
- Ensuring service user records are maintained and treated in confidence
- Maintaining service user records on the electronic database.

2. General duties

The general duties of the position include:

- Acting in accordance with HARVs policies and procedures.
- Work in a manner which positively promotes the aims and objectives of the organisation.
- Positively upholding and promoting HARVs feminist ethos and commitment to equality, diversity and anti-discriminatory practices
- Compliance with the Health and Safety at Work Act, and taking reasonable care of personal safety and that of other persons and resources whilst at work
- Attend and participate in regular training when required
- Attend and participate in regular supervision, staff and other meetings as necessary and attending management committee meetings when required.
- Carrying out your own administrative duties
- Undertaking any duties consistent with the post as may be reasonably requested by the Senior Managers, the Chief Executive and Board of Trustees

This job description is for guidance only and outlines the general ways in which it is expected you will meet the overall requirements of this post.

The list of tasks is not exhaustive and duties may be varied from time to time, with the job description being subject to review and periodic amendments.

HARV is committed to safeguarding and promoting the welfare of children, young people and adults at risk of abuse, and expects all staff and volunteers to share this commitment.

HARV is committed to Equal Opportunities.

This post is open to female applicants only as being female is deemed to be a genuine occupational requirement under Schedule 9, Paragraph 1 of the Equality Act 2010.

PERSON SPECIFICATION

Personal requirements - Qualifications, Training and Experience

1	A relevant qualification IDVA, youth work or social work or equivalent experience	E
2	Safeguarding training/first aid training	E
3	Practical experience of working with children and families experiencing domestic abuse	E
4	Experience of supporting families	E
5	Experience of assessing risk and safety planning	E

Skills

1	High level of interpersonal skills with both children, young people and parents	E
2	Effective communication skills with colleagues and external agencies	E
3	Ability to identify and respond to the emotional needs of families and priorities workload	E
4	Administrative and report writing skills	E
5	Clean driving license and use of a car for work purposes	E
6	Knowledge of implementing health and safety procedures and safe working practices	E
7	Knowledge of domestic abuse and the impact it has	E
8	Ability to write case notes and use electronic case management system	E

Aptitude

1	Ability to work as part of a small multi professional team	E
2	Ability to work under pressure and in stressful situations	E
3	Caring, non-judgmental and empowering approach	E
4	Ability to respond flexibly to the needs of the service and to prioritise situations and circumstance	E
5	Willingness to undertake training, identifying own training needs	E
6	Ability to work un supervised and to use own initiative	E